Mount Bethel Baptist Church

1501 Arthur Avenue * Nashville TN 37208 (615) 256-2069 <u>mountbethel1885.org</u> Dr. Jacques Boyd, Pastor

MONTHLY TRUSTEE'S REPORT

The following report must be completed and submitted MONTHLY to the Church Office (for the Pastor's review) by the 5th day of the month, the form should be completed from the 1st day of the month until the last day of the month:

Your Name:		_ Title:
This Month/Year:		
Dates from:	_ through	

TRUSTEES IN ATTENDANCE:

NAME	PHONE NUMBER	EMAIL

NEW ITEMS:

1.

- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

ON HOLD (REASON FOR THE HOLD):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

COMPLETED PROJECTS (INCLUDE DATE):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

PLEASE FEEL FREE TO USE ANY ADDITIONAL SHEETS OF PAPER, HOWEVER, PLEASE INDICATE THAT YOU HAVE DONE SO BY CHECKING THIS BOX

PLEASE PRINT YOUR NAME: _____

FOR OFFICE USE ONLY

RECEIVED BY:		

RECIEVED ON: _____